

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the Parish Council meeting held on 1st December 2022 Chapel Schoolroom, North Duffield

Part 1

22115. To consider the co-option of a new councillor: To be carried over to the next meeting.

22116. In attendance: Cllrs R Arrand, S Brown, R Hemingway (Chairman), M Patten, L Richardson, M Walton, B Wells, and D Wint. S Look (Clerk). Member of the public. Apologies: District Councillors Cllr Arthur and M Topping.

22117. Minutes of the Parish Council meeting held on Thursday 3rd November 2022 were proposed, seconded and unanimously agreed as a true and accurate record.

22118. Matters arising from the last meeting:

- i. It was resolved to carry over the update on the village 'to do list' to the next meeting.
- ii. No further update on the proposed footpath to link up North Duffield to Skipwith Common.
- iii. Arrangements were confirmed for the Christmas market and light switch on.

22119. Public time:

- i. An update was given from a member of the village green working group on the wildflower seeds that have been planted on the teardrop section of the green.

22120. Receive Ward/ District Councillor reports:

- i. Cllrs not present.

22121. Highways:

- i. Cllr Hemingway gave an update on a meeting he had with a representative from the Traffic Bureau to discuss the Community Speedwatch programme. A suitable deployment site on York Road opposite the playing field was agreed and we are now awaiting approval from the police. Councillors considered cost implications of buying the equipment for this. To defer until the next meeting the decisions to purchase a Radar, four hi-vis yellow waistcoats with a small reflective 'Community Speed Watch' logo on the front, and large reflective logo on the back. Total cost of all the equipment required will be approximately £500.
- ii. Cllr Hemingway gave an update on Highways concerns previously raised with NYCC. Highways have agreed to install Duck warning signs.
- iii. Clerk has contacted highways again to ask them to contact the residents with overgrown hedges on the A163 from Oak Road towards Selby.
- iv. Cllr Wint gave an update on the statistics from the new VAS Sign on the A163 and it was noted that the average speeds do not exceed the level to warrant further intervention at the moment.
- v. A request has been made to NYCC to clear the drains along the A163 leading into the village which are blocked with weeds, leaves and other debris. No progress. Clerk to follow up.

22122. Planning Applications

- i. No planning applications received.

22123. Planning Decisions:

- i. 2022/1112/TPO. 5 Manor Drive North Duffield. Application for consent to crown lift to 6m to clear the highway and balance, reduce 3 lateral limbs over the garages and removal of any cross-rubbing branches and deadwood to 2 No Horse Chestnut trees (T1 & T2) covered by TPO 6/1979. The following authorised; 2 no. Horse Chestnut Trees - crown lift, over the highway only to 5.2 metres. Removal of deadwood over 50mm diameter. The following refused; 2 no. Horse Chestnut Trees - Lateral reduction over the garage and removal of rubbing branches. PERMITTED.
- ii. 2020/0181/FUL. Land at The Paddocks, York Road, North Duffield. Proposed erection of dwelling, garage and glasshouse and construction of an access road on land to the west of York Road. REFUSED.

22124. Financial matters:

- i. It was resolved to purchase a Parish Council wreath for Remembrance Sunday next year.
- ii. It was resolved that the following payments are covered by the Clerks delegated authority under 5.6 of the Councils financial regulations (to pay routine invoices without prior approval) for 2023-24:
 - a. Autela payroll
 - b. NYCC Streetlighting electricity
 - c. Internal audit costs

- d. External audit costs
- e. YLCA membership.
- iii. Finance report and consider transactions for approval and payment:

Account balance and reconciliation:

		Current account	Savings account
a.	Account balances as at 29th October 2022	£9,888.61	£25,065.06
b.	Transactions made since last meeting (approved at last mtg):		
	Clerks October expenses inc. Marquee parts (£253.80)	-£311.65	
	S Look – Defibrillator battery from WelMedical	-£204.00	
	YLCA – clerk budgeting training course	-£30.00	
	YLCA – Mel Patten training course	-£33.40	
	North Duffield School Fund	-£420.00	
	TWM – Vehicle Activated Speed Sign	-£5132.45	
c.	Payments made since last meeting under clerks delegated authority:		
	GetWheellieBins; 2 x yellow bins for events	-£104.40	
	PKF Littlejohn; external audit	-£240.00	
	S Look; Screwfix and CPC for Marquee lighting	-£253.08	
	Scottish Power; Village Green Electricity	-£27.10	
	Chronicle Publications; Village Maintenance Advert	-£141.12	
d.	Receipts since last meeting:	Nil	
e.	Internal Transfer:	£3000.00	-£3000.00
f.	Account balances as at 23rd November 2022	£5991.41	£22065.06
g.	To approve the following payments:		
	Clerks November expenses	-£52.28	
	JRB Enterprise Ltd; dog bin bags	-£69.90	
	S Look; Clerks October salary	-£	
	Tiger Print; Christmas Market flyers	-£44.00	
	Emma Swires-Kemp; Christmas Market expenses for plastic glasses	-£201.04	
	R Arrand; Containers for the Christmas lights	-£75.96	
	R Hemingway; Christmas Lights	-£20.94	
	Henleys; Replacement Cherry tree for the village green	-£106.80	

Resolved to accept and approve the payments and transactions as stated.

22125. Village Green:

- i. No further update on the pond developments. Cllr Wint to look into water treatments and come back to the next meeting with full costings. To also discuss pump options at the next meeting.
- ii. No further update from the 'village green working group'. It was agreed to consider getting a three-man dinghy next year.
- iii. Cllr Brown confirmed that the replacement Cherry tree for the green will be delivered w/c 5th Dec.
- iv. Cllr Wint to follow up the plan for the check of the mains electrics that serve the pond in order to get quotes.
- v. An update was given on the Christmas lights / decorations. It was reported that Lewis' had caused further damage to the Christmas lights when carrying out tree work.
- vi. Cllr Wells confirmed that the 'book swap' stand should be erected on the village green in December.
- vii. Councillors considered quotes received for the Oak tree work on the village green. It was resolved to go ahead with the second quote from Lewis' that details more extensive works to trees 3 and 16.
- viii. Ducks on the green; Natural England have reported that it will not be possible to remove any ducks at the present time due to bird flu and the fact that North Duffield is in a protection and surveillance zone. They also want to be sure that there is a long term agreed plan in place to make rehoming ducks off the pond viable. As soon as they moved them last time they seemed to get replaced. To re-visit when the bird-flu situation is better. It was noted that we have lost three ducks within the last few weeks in traffic collisions.

22126. Correspondence:

- i. YLCA White Rose Update and training dates noted.

- ii. It was agreed to consider organising a Cybercrime prevention advice talk in the village hall for the Annual meeting.
- iii. Nimble training courses were noted and are available to councillors at a cost of £15 each.
- iv. Civility and respect newsletter noted.
- v. NYCC invitation regarding double devolution noted.
- vi. Correspondence from the village hall committee received outlining an increase in hall hire charges. Cllr Brown reported on the 'Warm Space' initiative discussed by the village hall committee for those suffering from financial hardship. To discuss further at the next meeting when more information is available.

22127. Meeting closure to members of the public:

- i. Confirmed the date for the next monthly meeting to be held at 7pm on Thursday 5th January 2023 in the Schoolroom of North Duffield Methodist Chapel.

Part 2

22128. Confidential business. Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. Councillors considered the tenders received for the village green contract and resolved to award the contract to JM Massey. The term of the contract is one year.
- ii. Councillors considered the budget options for 2023/24 and resolved to raise the precept to £20,000 due to the rising costs of electricity for the village green and the village streetlight energy. It was noted that the cost of streetlight electricity for 2022/23 has risen from 16.93p/kwh to 36.91p/kwh energy. It is anticipated that there will be a further price rise in 2023/24. It was also noted that the electrical work required on the village green is quite substantial.

Meeting closed at 20.30hrs.

Signed:

(Chairman)

Date: